

## Application Form for the Recognition of Academic Achievements

- To be used for internal forwarding of all application documents to Student Office, including a negative response -

### Student enrolled in Bachelor Program Mechanical Engineering (International) (MEI)

Name:	Immatricul.-No.:
First Name:	KIT-Email:
Date <sup>1</sup> :	Signature Student:

<sup>1</sup>) deadline: the recognition of external academic achievements must be applied for within the first semester after the study start or after the return from an international exchange program. Post deadline applications of recognition will not be considered Bachelor-SPO § 19,2.

### Academic Achievements from an

Following documents are included: Transcript of Records, description of module content, other:

### Academic Achievements [University/Country]:

Original titel of the individual course/s or of the module	course No.	LP/ECTS <sup>2</sup>

<sup>2</sup>) according to ECTS. Recognition of regular KIT-Courses or –Modules. LP/ECTS are recorded/registered in accordance with curriculum

### The above listed Academic Achievements should be recognized as...

In Module:

Case A: in accordance with curriculum as equivalent to KIT course	Title
	Examiner
Case B: extracurricular KIT course equivalent to KIT course <sup>3</sup>	Title
	Examiner
	Module Coordinator
Case C: extracurricular in original title	Title in German:
	Title in Englisch:
	Module Coordinator

<sup>3</sup>) please add application for extracurricular examination signed by module coordinator

### Evaluation of Academic Achievements by KIT examiner

**Examiner (Case A and B) or module coordinator (Case C) for equivalence of the external academic achievement:**

The identity of the examinee and the applicant correspond to each other – as far as is determinable. Based on the original certificates (*please indicate*):

☐ I recommend recognition.

☐ Equivalence was not determined in accordance to § 36 of LHG, as the acquired competencies differ greatly from the local performance.

Date/Seal Institute

Signature of the examiner (case A und B) or Module coordinator (Case C)

### Recognition on behalf of the examination board

Recognition effective

☐ with grade \_\_\_\_\_

☐ without grade

*PO-excerpt: „... if a performance is recognized, grades will be – as far as the grading systems are comparable – transferred and included within the calculation of module grades and the overall grade. ...“*

**The recognition with or without grade should be conducted consistently based on the above criteria. It is not negotiable.**

Date/Seal

Signature examination board